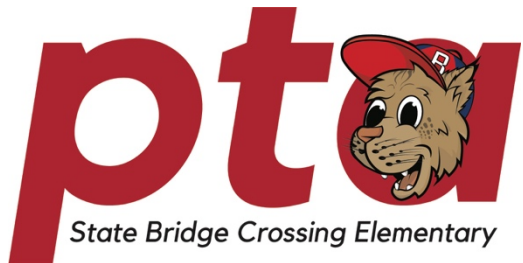


Welcome to State Bridge Crossing Elementary School!



We are so excited to have your family become a part of our community!

You have chosen a fantastic school that will provide your child/children with a great education, a warm and caring environment, and a place where they will have lots of fun along the way while they are learning.

The SBCE PTA plays a significant role here and we wanted to provide you with some information about how we do that. This brochure will provide you with information of the wide variety of programs and events that the PTA either coordinates or assists the school with throughout the year. We think it is important for you to know what the PTA does and if you choose to become a member, how your contribution is used.

Contact us if you have any questions by emailing us at SBCE_PTA@outlook.com

Executive Board & Committee Position Descriptions

Co-Presidents
Treasurer
Recording Secretary
Parliamentarian
VP of Academics & Fundraising
VP of Family Events
VP of Communications & School Support

Co-Presidents

There are two presidents that equally preside over the board and the PTA. These positions include but are not limited to the following duties.

- Work with treasurer to ensure that all financials are in line, yearly budget is planned and managed, and that all vendors and reimbursements are being paid on time.
- Monthly PTA Meetings
- Monthly Administrative meetings to ensure proper support of our faculty and staff.
- Monthly Board Meetings to ensure all committee members are supported.

Treasurer

- Ensures monies are counted by two PTA members.
- Receives funds collected and issues receipts.
- Issues payments to vendors and reimbursements to volunteers.
- Handles deposits and retains deposit slips.

Recording Secretary

- Attends monthly membership and board meetings.
- Recording of meetings.

Parliamentarian

- Provides meeting support to Co-Presidents.
- Reviews and manages Bylaws.

Continued



VP of Academics & Fundraising

- Community outreach for partnerships and creation of new fundraising initiatives.
- Gratitude Committee: Send thank you cards to companies, organizations and other donors for their donations to our school.
- Box Tops: Coordinate collection and creation of contests within Box Tops fundraising program.
- Spirit wear: Work with vendor to coordinate the sale of all spirit wear school items.
- Teacher Mini-Grants: Manage applications from the teachers who are applying for mini-grants with the PTA. Lead selection of mini grant recipients.
- Science Force: Coordinate and execute a schedule for hands on science fun that follows the curriculum for each grade. Work closely with the STEM lab teacher and Curriculum Support Teacher throughout the year.
- Read to Succeed: Work with teachers in submitting student reading logs to Six Flags Theme Park for a chance to earn a free ticket to the park.

VP of Communications & School Support

- Family Portraits: Fundraiser offering families professional mini sessions including one edited portrait of their choice.
- Membership Toolkit: Organize an annual membership drive and update the PTA site.
- Yearbook: Oversee the creation and distribution of annual school yearbook.
- Room Rep Coordinator: Guide room parents with coordination of classroom volunteers and activities. Work as a liaison between room parents, teachers, and PTA.
- Landscaping: Coordinate the maintenance of the school grounds during the school year. (Not done by Fulton County).
- Vision & Hearing Screening: Coordinate the volunteers for this day to help with the 3rd grade vision & hearing screening conducted by the school nurses.
- Friday Breakfast: Coordinate the sign-ups & volunteers for the four breakfasts we do for the teachers and staff in our school.

SBCE PTA programs give **more than \$35,000** annually to teacher stipends, mini-grants for classroom enrichment, facility maintenance, and upgrades!

VP of Communications & School Support Cont.

- Teacher Appreciation: Plan and coordinate teacher/staff luncheons throughout the year and organize teacher appreciation week.
- Newcomer's Committee: Welcome breakfast for new families.
- Community Outreach: Social media coordination and website management.

Continued 

VP of Family Events

- Scholastic Book Fair, held in our media center two times per year.
- Fall Festival: Organization and coordination of our fall family festival, one of the most popular events at SBCE.
- Bingo Night: Organization and coordination of our schools Bingo Night held in the cafeteria.
- All Pro Dads: Breakfast & activity for our dads and their children. Held 4-5 times a year.
- Field Day: Work with the PE teachers in coordinating volunteers and managing the time for this fun school wide event.
- 5th Grade Finale: Organize a committee of 5th Grade Parents and lead the party and planning committee for the 5th grade student's year end events.
- Daughters Choice Dance – A wonderful night for our SBCE girls to bring an adult of their choice for a night of celebration and dancing, held at SBCE.
- Son plus one is a day of fun activities for SBCE boys and an adult of their choice. Activities are held on the weekends and vary by year.

PTA Donations - Where Does Your Money Go?

In lieu of additional fundraisers (i.e. candy sales, wrapping paper, etc.) the PTA encourages support through one of our PTA memberships or Friend of a Bobcat. Your monetary donations support all of the students and teachers and are tax deductible!

As a result of your generosity, the PTA provides these and numerous other programs and services to SBCE.

- Scholastic Reading Program -program to encourage reading while earning prizes
- Nearpods – Interactive classroom devices and programs
- Mini-Grants for teachers customizing class programs
- Field Trips
- Stem lab support and supplies
- Science Force – hands on lab that supports the science curriculum for each grade
- Teacher stipends for classroom supplies
- Family Fun Events including, Fall Festival, Bingo Night, Daughters Choice, Sons Plus One, Book Fair, All Pro Dads
- Teacher Appreciation breakfasts and luncheons
- Clinic Support
- Landscaping of the school grounds during the year (not provided by Fulton County)
- Positive Behavior Interventions and Many More